

APPLYING FOR STUDENTERGÅRDEN – DOCUMENTATION

It is important that your documentation shows two things:

- That you are an **active student**
- That you have passed **60 ECTS points**

You can document this in one document or in two different ones. You have to make sure that your name and CPR-number appears in the uploaded documentation.

Screenshots of student cards are NOT valid documentation.

Generally, it is our experience that the biggest problem is to document that you are an active student. In order to document this you need to enclose a confirmation of enrolment from your institution of higher education with a date from around the application deadline: A date within three weeks of the application deadline is fine but if it is half a year old, it will be rejected. It should resemble this:

University of Copenhagen
VUE: RA059U/STADSSB

A recent date → Date Sep 19, 2020
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Name Nameson
Tagensvej 15,1,-125
2200 København N

Your name **MUST** appear here. You must **NOT** anonymize this document.

KØBENHAVNS UNIVERSITET

Confirmation of enrollment

It is hereby confirmed that **Name Nameson**, Civil Registration Number **010101-1234**, is enrolled as a student at University of Copenhagen.

Your name and Civil Registration Number **MUST** appear here. You must **NOT** anonymize this document.

It is also accepted if your documentation of 60 passed ECTS points includes a confirmation that your enrolled at today's date as it for example does if your summary of passed curriculum for example does if it is from the University of Copenhagen. Again, the documentation just needs to be from around the time of application. An example is the below screenshot:

List of Passed Subjects

Date 19.09.2020

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University of Copenhagen
VUE: RA060U/STADSSB

A recent date

Name Nameson
Tagensvej 15, 1.-125
2200 København N

Your name MUST
appear here. You
must NOT anonymize
this document.

Confirmation of enrollment with Civil Registration Number and Name



KØBENHAVNS
UNIVERSITET

It is hereby confirmed that
at University of Copenhagen.

Name Nameson

Civil Registration Number: 010101-1234 , is enrolled as a student

Name of the
education:
Field of study:

Master's programme
Sociology

Your name and Civil
Registration Number MUST
appear here. You must NOT
anonymize this document.

The student has not graduated.
The student has passed the following subjects.
The credits are shown in ECTS

60 points or more

	Marks	ECTS Grade	Credits
Master's programme, Sociology			90.0
Master, Major subject 120 ECTS, Sociology			90.0
Soc ka 15 modergruppe			90.0
Soc ka 15 ObF	passed		15.0
Advanced knowledge, organization and politics	7	C	15.0

We look forward to reading your application!

Best regards
Gårdstyret, Studentergården.